P.O. Box 3080 ▲ Milwaukee, WI 53201-3080

Located at 2200 North Mayfair Road, Wauwatosa, WI 53226

## CIRCULAR LETTER 1029 – NOVEMBER 12, 2001

## PROCEEDINGS OF THE WISCONSIN GOVERNING COMMITTEE

## TO: MEMBERS OF THE BUREAU

A meeting of the Wisconsin Governing Committee is being called to convene in the premises of the Wisconsin Compensation Rating Bureau, 20700 Swenson Drive, Waukesha, WI 53186 on Wednesday, December 5, 2001. The meeting will be called to order at 9:00 AM, and the following items will be discussed:

- 1. Authorizing the levying of an assessment to cover the administrative expenses for the first quarter of 2002.
- 2. The usual discussion centering around administrative affairs, occupancy, general expenses, salaries, personnel, etc.
- 3. Outstanding Issues:
  - a. Workers Compensation Research Institute update
  - b. Carriers placed in rehabilitation/liquidation
  - c. Unit Statistical direct reporting option
  - d. Other
- 4. Vice President Siekierski will update the Committee on ACCCT activities.
- 5. F G P & Sons, Inc.

The Committee will review a Transfer of Debt request in the amount of \$22,195 submitted by Middlesex Insurance Company.

Donna Knepper Executive Secretary